

Job Title:

Employer:

Job Description:

Ranked Faculty: Diagnosis & Radiology

Palmer College of Chiropractic - Davenport, IA

The term "Faculty" is limited to regular personnel at Palmer whose regular assignment includes instruction, research and/or public service as a principal activity and who hold academic rank as Professor, Associate Professor, Assistant professor or Instructor. Faculty play an important role in curriculum and policy development; faculty are planners who must constantly look to the long-term future of education and discovery. The faculty is expected to work closely with students, other faculty and administration of the College in promoting interests of the Palmer College of Chiropractic and it's strategic plan.

#### ORGANIZATIONAL RELATIONSHIPS

Responsible to the assigned administrator and has a support responsibility to all other departments and college personnel as necessary.

Responsible for the direct supervision of department personnel and others as assigned by the appropriate administrator.

#### SPECIFIC DUTIES AND RESPONSIBILITIES

Teach courses in Diagnosis and Radiology Department as outlined in the course syllabus, which includes preparing/presenting lectures, composing and grading exams, practicals, quizzes, and assisting students in developing necessary knowledge and skill for patient evaluation and management.

Preparation and presentation of individual lectures.

Course syllabus management, content review. Development and administration of formative and summative assessments.

Contribute to the development, administration and grading of course evaluations.

Maintain appropriate office hours as required.

Coordinate all learning activities.

Proctoring exams and other responsibilities

related to teaching and advising.  
Serve on appointed committees, task forces  
and other teams.

#### Qualifications

#### KNOWLEDGE, SKILLS, AND ABILITIES

Ability to perform assigned teaching duties  
effectively.

Ability to utilize general office equipment and  
other necessary equipment in teaching.

Ability to effectively advise and mentor  
students.

Ability to work effectively with others.

Ability to work independently and  
autonomously.

Ability to communicate effectively.

Ability to work various hours as job requires.

Perform all responsibilities in a manner that fully  
complies with Palmer's Equal Employment  
Opportunity/Affirmative Action policy.

Perform other duties as assigned.

#### EDUCATION AND EXPERIENCE

Qualified applicants must possess a Doctor of  
Chiropractic degree; current licensure in the  
state of Iowa; minimum of 3 years documented  
practice experience and/or teaching experience  
in an institution of higher education. Advanced  
degree or Diplomate in Radiology, Orthopedics,  
Neurology, Rehabilitation, or Sports preferred.  
Must successfully pass a background check.

#### PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT

Performs sedentary to light work in a ventilated,  
lighted, and temperature controlled office  
setting.

Frequent need to stand, stoop, walk, sit, lift light  
objects (up to 10 pounds) and perform other  
similar actions during the workday.

Link to more info:

<https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=50548&clientkey=8BAFC5797941BD3723C4CD01E59B0139>

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